

WIHI Scrip Information!

Dear Parents,

We have had requests to simplify how to participate in the WIHI PTO fundraising efforts. We will be sending these weekly e-mails with information on how easy it is to participate.

5 Easy Steps to Shop with WIHI Scrip

- 1) To register for the WIHI Scrip program visit the link <http://www.shopwithscrip.com>
- 2) Click on the blue "register" button on the upper right.
- 3) You will be taken to the "Join a scrip program " page. In the box labeled "enrollment code" enter WIHI's code: **FB74A26C35871** and hit the "register" button. You should see a message "Washtenaw International High School PTO."
- 4) Complete the registration form.
- 5) Congratulations, you are now a registered user with the WIHI scrip program and you can begin to shop!

Using Scrip to Shop! - 2 Options

Shopping Option 1 - WIHI PTO will be placing a standard scrip order once a month. You will receive a monthly e-mail notification from WIHI PTO that will inform you of the date that we must receive your scrip order and payment for it to be included in our monthly order. To participate in this manner just log into your scrip account, choose any number of cards that you wish to purchase and place your order. The total amount of your scrip order **MUST** be paid for by the due date with a check made payable to WIHI PTO with scrip in the memo **OR** by cash. Payments should be left with the secretary at the front desk. If your payment is not received by the posted due date your scrip order cannot be processed for that month.

Shopping Option 2 - Sign up for a Presto Pay account! Instead of writing out a check or paying cash to WIHI each month your payment is automatically deducted from your bank account. To participate in this option log into your shopwithscrip.com account. On the left hand menu click the menu link for "PrestoPay" and follow the directions to set your PrestoPay account up. Setting up a PrestoPay account is similar to setting up a Paypal account. Once your PrestoPay account is completely set up by verifying the test deposits made to your bank account you will receive an email with your verification code.

IMPORTANT! To complete activation of your PrestoPay account you will need to e-mail your verification code to wihipto@gmail.com . If this step is skipped the PrestoPay account won't be activated.

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By setting up your PrestoPay account you can now take advantage of both Reloadable Cards as well as ScripNow as outlined below.

Reloadable Cards - Using PrestoPay you can easily add funds to your reloadable cards whenever you need to. If you reload your card online Monday - Friday before 3:00 PM EST the funds will be available for use the next day. If you reload after 3:00 PM on Friday the funds will **NOT** be available until the **following Tuesday**.

NOTE: when ordering your reloadable cards for the first time, the cards will be shipped to WIHI on the scheduled delivery date.

ScripNow - Gives you the freedom of printing out a gift certificate anytime you need one. Simply log into your shopwithscrip.com account and go to the ScripNow link in the left hand menu to choose the value of the certificate that you want and then print it out. ScripNow also allows you to send eGIFTS by e-mail. Families **MUST** be signed up with PrestoPay to use the ScripNow feature.

NOTE: If you are planning on participating in the PrestoPay payment option you **MUST** first set up your PrestoPay account prior to making your scrip purchase. The PrestoPay setup and verification process **may take up to 72 hours** so please take this time into consideration.

IMPORTANT: When you use PrestoPay for any transaction the funds are taken immediately from your selected bank account. If the funds are not available at the transaction time a \$30.00 NSF fee will be assessed by the scrip company and automatically charged to the WIHI PTO. Both the NSF fee and the order total that was placed will be the responsibility of the purchaser to be paid directly to WIHI PTO. **PrestoPay purchase privileges will be suspended until the account is reconciled with WIHI PTO.**

Thank you for your participation, it all adds up to make a big difference!